**TCCP RFP Compliance Table RFP SABEN 0019/2021**

**Dated: 3 June 2021**

This document sets out, in the sequence of the planned evaluation process, the tables that the Proposer shall complete and submit in the proposal pack.

1. The proposer is required to summarise the level of compliance of the Proposal in the tables (shown in Blue)
2. Adherence to the format is compulsory.
3. Supporting documents shall be referenced and provided separately.
4. Elimination criteria are clearly indicated. Failure to comply with any requirement in the Elimination Criteria will lead to the proposal failing the evaluation.
5. The Compliance Table must be fully completed, signed, and witnessed.

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# RFP Paragraph 13.1 Stage 1

## Submission deadline

**SABEN will evaluate the following:**

|  |  |  |  |
| --- | --- | --- | --- |
| **RFP Paragraph** | | **Evaluation Method** | **Evaluation Result** |
| 13.1.1 | Proposals submitted after the closing date and time will not be considered. | The register of receipt will be used to confirm that proposals were received within the prescribed time limit. Yes / No | **If No – Proposal will not be considered further** |
| 13.1.2 | Proposals submitted to the incorrect Email address shall not be considered. | Proposals not received on time due to delivery to incorrect Email address | **Proposal will not be considered further** |

## RFP Paragraphs 12.4 and 13.1.3 The proposal package

The proposer shall complete the column marked in blue in the table below:

|  |  |  |  |
| --- | --- | --- | --- |
| **Table 3** | **Evaluation Method** | **Proposer Response** | **Evaluation Result** |
| *Contains the requirement in the RFP being evaluated* | *How SABEN will evaluate the response* | *The Proposer insert one of the following:*   * *Included - yes* * *Not included - no* | *SABEN will score as follows:*   * *Yes* * *No* |

**SABEN will evaluate the following:**

**The proposal will not be considered further if any of the evaluation mandatory results in the table below are ‘No’.**

| **RFP Table 3** | | | | | **Evaluation Method** | **Proposer Response**  **Included/not included** | **Evaluation Result** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Item** | **Mandatory** | **Format** | **Filename** |
| 1 | Copy of the company registration certificate | Yes | PDF | 1 [name] company registration | Will comply if included |  | Yes or no |
| 2 | Copy of the Tax clearance certificate (TCC) or PIN or evidence of application for tax clearance. No contracts will be awarded to a service provider who cannot provide a valid Tax Clearance Certificate at the time of contracting. | Yes | PDF | 2 [name] TCC | Will comply if included |  | Yes or no |
| 3 | Copy of the VAT registration certificate | Yes | PDF | 3 [name] VAT | Will comply if included |  | Yes or no |
| 4 | Copy of the B-BBEE certificate (if available and to qualify for price preference points) | No | PDF | 4 [name] B-BBEE | Will qualify for preferential price points if included |  | - |
| 5 | Fully completed and signed Company profile (Annexure 5) | Yes | PDF | 5 [name] Project Examples | Will comply if included |  | Yes or no |
| 6 | RFP Compliance Table – **signed and witnessed** | Yes | PDF | 6 [name] RFP Compliance Table | Will comply if included |  | Yes or no |
| 7 | Pricing Proposal Schedule (Annexure 2) | Yes | PDF | 7 [name] Pricing Schedule for Connections pdf | Will comply if included |  | Yes or no |
| 8 | Pricing Proposal Schedule (Annexure 2) | Yes | MS EXCEL | 8 [name] Pricing Schedule for Connections Excel | Will comply if included. The spreadsheet will be tested for readability and the provider may be required to resubmit if not readable. |  | Yes or no |
| 9 | Service Level Agreement (the service providers standard SLA **OR** existing SLA with SABEN) | Yes | PDF | 12 [name] SLA | Will comply if included |  | Yes or no |
| 10 | Fully completed and signed Declaration by proposer (Annexure 3) | Yes | PDF | 13 [name] Declaration | Will comply if included |  | Yes or no |

*Before finalising this evaluation step, SABEN reserves the right to query missing elements of the package with the Proposer.*

# RFP Paragraph 13.2 Stage 2

## Elimination Criteria

**SABEN will evaluate the following:**

| **RFP Table 3** | | | | | **Evaluation Method** | **Evaluation Result** |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Item** | **Mandatory** | **Format** | **Filename** |
| 5 | Fully completed and signed Company profile (Annexure 5) | Yes | PDF | 5 [name] Company profile | The SABEN evaluation team will review the Company profile.  Proposers are required to have an active presence [directly or through a current off-net partner] at both the Durban Teraco and one of the Dube Datacentre points of presence. | **If this criteria is not met the proposal will not be considered further.** |

## Evaluation of overall technical requirements

The proposer shall complete the two columns marked in blue in the table below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **RFP Paragraph** | **Evaluation Method** | **Proposer Response** | **Proposer substantiation** | **Evaluation Result** |
| *Contains the requirement in the RFP being evaluated* | *How SABEN will evaluate the response* | *The Proposer insert one of the following:*   * *Do not comply* * *Comply* | *Proposer to briefly justify response* | *SABEN will score as follows:*   * *Do not comply - NO* * *Comply - YES* |

**SABEN will evaluate the following considering the substantiation provided in the table and the proposal pack:**

| **RFP Paragraph** | | **Evaluation Method – proposal complies if . . .** | **Proposer Response** | **Proposer substantiation** | **Evaluation Result** |
| --- | --- | --- | --- | --- | --- |
| 4.1.1.1 | Point to point circuit connecting Durban Teraco Datacentre to Dube Tradeport Datacentre | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.1.1.2 | 9000 byte L3 MTU. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply - YES* |  |  |  |
| 4.1.1.3 | The routing of the service will be dependent on the responder's available infrastructure, and the responder should ensure that it is optimised for minimum total distance. | The proposal clearly indicates an optimum routing of the service.  *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.1.1.4 | Latency of the link between the sites be less than or equal to 20ms. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.1.1.5 | The connectivity shall be full duplex. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.1.1.6 | Ethernet on LC/PC connectors. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.1.1.7 | Single mode fibre shall be utilised. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| **4.2** | **Link Requirements – Dark Fibre** | **Complete these rows only if the proposal includes Dark Fibre access connections** | | | |
| 4.2.1.1 | A minimum of 1 pair of fibre strands. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.2.1.2 | Ethernet on LC/PC connectors. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| **4.3** | **Link Requirements – Managed Fibre** | **Complete these rows only if the proposal includes Managed Fibre access connections** | | | |
| 4.3.1.1 | Minimum of 10 Gbps, uncontended bandwidth shall be provided. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 4.3.1.2 | The solution shall support 802.1Q allowing transport of multiple VLANs | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| **6** | **Testing and Acceptance** | **-** | **-** | **-** | **-** |
| 6.1.1 | Test results (ATPs) for each link. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 6.1.2 | As-built documentation. | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |
| 6.2 | The responders shall provide a sample of similar documents that they have provided to other clients (One each for ATP and As-built documentation). | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |

**NOTES**

1. **The requirements set out in the above table are all mandatory.**
2. **Where there are one or more ‘NO’ results the proposal will not be evaluated further.**
3. **Where the evaluation result for any one row is a NO, SABEN reserves the right to confirm non-compliance with the provider during the evaluation process. The service provider will be emailed regarding the specific query and will be required to provide a substantiated answer within 24 hours of the email being sent.**

## Evaluation of overall support requirements

The proposer shall complete the two columns marked in blue in the table below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **RFP Paragraph** | **Evaluation Method** | **Proposer Response** | **Proposer substantiation** | **Evaluation Result** |
| *Contains the requirement in the RFP being evaluated* | *How SABEN will evaluate the response* | *The Proposer insert one of the following:*   * *Do not comply* * *Comply* | *Proposer to briefly justify response* | *SABEN will score as follows:*   * *Do not comply - 0* * *Comply - 10* |

### Use of Off-net partners

|  |  |  |
| --- | --- | --- |
| 8.1.12 a | If the responder is using off-net partners to provide the proposed solution this must be declared (yes or no) | YES / NO |
| Declaration |

**If the declaration is a YES, then the following will be evaluated:**

| **RFP Paragraph** | | **Evaluation Method – proposal complies if . . .** | **Proposer Response** | **Proposer substantiation** | **Evaluation Result** |
| --- | --- | --- | --- | --- | --- |
| 8.1.12 b | Confirmation shall be provided that all commitments in this proposal are covered by existing back-to-back agreements with such off-net partners | *SABEN will score as follows:*   * *Do not comply – NO* * *Comply – YES* |  |  |  |

**NOTES**

1. **It is a mandatory requirement that back-to-back agreements with off-net partners are in place. If the evaluation result for this element is ‘No’ then the proposal will not be evaluated further.**
2. **Where the evaluation result for is a ‘NO’, SABEN reserves the right to confirm non-compliance with the provider during the evaluation process. The service provider will be emailed regarding the specific query and will be required to provide a substantiated answer within 24 hours of the email being sent.**

### Support requirements

**SABEN will evaluate the following:**

| **RFP Paragraph** | | **Evaluation Method – proposal complies if . . .** | **Proposer Response** | **Proposer substantiation** | **Evaluation Result** |
| --- | --- | --- | --- | --- | --- |
| 8.1.1 | Availability 99%. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.2 | Four (4) hour incident response time. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.3 | Eight (8) hours Mean Time To Resolve (MTTR). | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.4 | 24x7x365 service desk. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.5 | Active monitoring, alerting, graphing and reporting on the connection shall be provided. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.6 | Where aggregation nodes are used, these need to be fault tolerant and resilient in terms of power loss for a minimum of eighteen (18) hours autonomous power. Mobile power generators shall be available for deployment in the event of an extended outage beyond the eighteen (18) hour autonomous power back up | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.7 | Fault logging procedures. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.8 | Maintenance down time procedures and advance warning procedures. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.9 | Scheduled reporting of incidents and performance measurements. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.10 | The responder shall carry their own spares necessary to meet the Service Level Agreement (SLA), at their cost. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |
| 8.1.11 | The responder shall be responsible for their own equipment insurance and security, where applicable. | *SABEN will score as follows:*   * *Do not comply – 0* * *Comply – 10* |  |  |  |

**NOTES**

1. **The requirements set out in the above table will allow a maximum score of 110.**
2. **The final score will be the total achieved score divided by 11. A score of 6.5 or more will be rounded up to 7 and a score of less than 6.5 will be rounded down to 6.**
3. **A minimum total achieved score of 7 (rounded score) is required for the proposal to be evaluated for pricing.**
4. **Where the evaluation result for any one row is a 0, SABEN reserves the right to confirm non-compliance with the provider during the evaluation process. The service provider will be emailed regarding the specific query and will be required to provide a substantiated answer within 24 hours of the email being sent.**

## Pricing score.

1. **Prices will be evaluated for connections that meet the support requirements as per the previous section.**
2. **The prices will be calculated on the basis of the BB-BEE 80/20 rule.**

# Award decisions

## Technology rating

A technology rating will be determined for each connection that passes to the pricing stage as follows:

Technology rating (per connection) = sum of

* 1. Overall support requirements score (weight of 30%)
  2. Technology score (weight of 50%)
  3. Off- or on-net (weight 20%)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A**  **Overall Support Requirements score (from previous table)** | **B**  **Technology Score** | | **C**  **Off- or on-net** | |
| 7 | Managed fibre | 5 | Off-net | 5 |
| 8 | Dark fibre | 10 | On-net | 10 |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

## Award

The resulting price (adjusted for BBBEE) and the technology rating will be used to determine the most suitable value for money options, based on price performance and affordability.

|  |  |
| --- | --- |
| **Authorised Person** | **Witness** |
| NAME (PRINT): ……………………………… | NAME (PRINT): ……………………………… |
| CAPACITY: …………………………………… |  |
| SIGNATURE: ………………………………… | SIGNATURE: ………………………………… |
| NAME OF FIRM: ………………………….… |  |
| DATE: ………………………………………… | DATE: ………………………………………… |